

Deposit and Cancellation Policy

Deposit: \$100 or amount decided by workshop cost & Workshop Committee. Total workshop fee due in full one month prior to the first day of the workshop.

All monies will be deposited at time of being placed on the confirmed attendee list. A waiting list will be established once the maximum number of attendees pay a deposit to SWS treasurer.

The registration is for one person only, no sharing.

Cancellation Policy: In the event of cancellation greater than one month before the workshop, SWS will retain 10% of the total workshop fee. If the cancellation occurs less than a month before the workshop, SWS will keep 20% **unless we can fill the spot**, in which case SWS will retain 10%. In the event of a cancellation, first person on the waiting list will be called and, upon their consent, will be put on the confirmed attendee list and their check will be deposited.